



## RESORTS INTERNATIONAL

October 6, 2005

### Sandals Corporate University in Partnership with Almena International

Sandals University's aim is to deliver world class training to their managers and team members.

Almena International creates innovative training for the corporate and educational sectors and delivers quick and easy training.

Sandals Corporate University and Almena have entered into a partnership to train and upgrade the computer skills level of every Sandals team member, specifically in the areas of technology and professional development.

Training Managers from 10 Sandals Resorts attended the Almena workshops held on October 5<sup>th</sup> & 6<sup>th</sup> at Sandals corporate headquarters.

#### **Validation and Proof**

Trainers were excited to be trained in teaching methods and techniques, specifically on "How to teach keyboard skills, Word processing and Spreadsheet, Quick and Easy" conducted by Almena King and Bruce York.

#### **Quote:**

Almena's method is an exciting one. Persons with little or no computer skills will embrace it readily. The program will enhance productivity and with the motivational aspect, trainees will certainly leave feeling empowered.

**-Smith-**

#### **Quote:**

New approach to the letters, fingers used for these letters of the keyboard, and the overall concept to teaching word processing and spreadsheet.

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P.O. Box 100, Montego Bay, Jamaica, W.I.

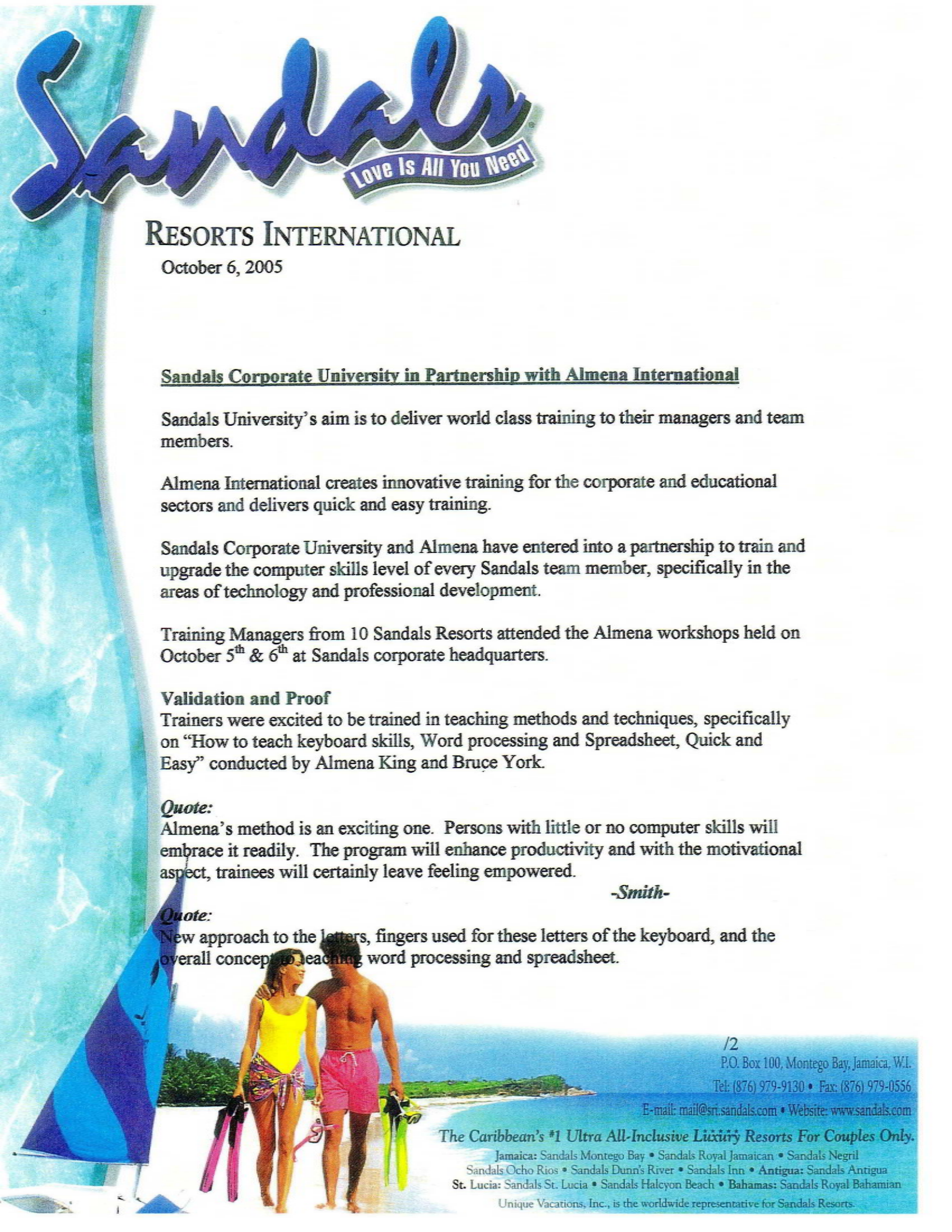
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This program will be beneficial within the organization as it will assist as well as acquaint persons in the use of the keyboard, word processing and spreadsheet. Persons who are efficient in one area can make up in another. It will also aid persons in being more proficient in each area.

*-Hoilett-*

*Quote:*

I found the training very eye opening. With this workshop, no longer will computer skills be an albatross due to the simplistic approach the Almena method provides. The use or integration of soft skills is beneficial. I am indeed empowered and ready to teach this program.

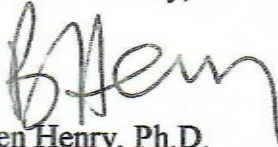
Productivity levels within the organization will now soar, where there would be less people dependent on others to get reports done for them, everyone will be self sufficient and have improved efficiency.

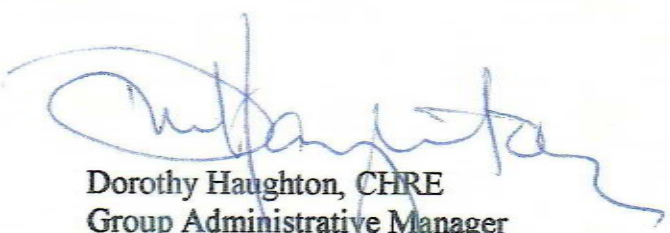
*-Price-*

Sandals Corporate University, is happy to welcome a Jamaican born author Almena King who will be a consultant and advisor, and Bruce York who is the technical support on Quick and Easy Course for Technology.

Together we know that our combined expertise will result in a positive experience for all Trainers and team members as we bridge the digital divide and move toward technological self-sufficiency.

Yours sincerely,

  
Ben Henry, Ph.D.  
President, Sandals Corporate University

  
Dorothy Haughton, CHRE  
Group Administrative Manager  
Training and Development

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